



## TERMS & CONDITIONS / ENTRY FORM

**\$1,000 NON-ACQUISITIVE PRIZE**

**\$500 PEOPLE'S CHOICE AWARD**

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### KEY DATES

**Entries Close:** Monday 7 April 2025 at 11.59pm (AEST)

**Exhibition Finalists Announced:** Monday 21 April 2025

**Delivery of Finalist Artwork:** Monday 5 May 2025

**Exhibition Opening:** 6.00pm, Friday 9 May 2025

**Exhibition Dates:** 9 May to 1 June 2025

**Pick up of Artwork:** Monday 2 June and Tuesday 3 June 2025

**VISIT** [cowraartgallery.com.au](http://cowraartgallery.com.au)

# TERMS & CONDITIONS / ENTRY FORM

## GENERAL

The **Central Belonging Art Award** is an art prize exhibition that represents the rich diversity of the artistic communities around and within the Central West region. Established and emerging Artists who are local to Cowra Shire and the surrounding areas are invited to apply to Cowra Regional Art Gallery with artworks.

Artists from the following areas are eligible to apply; Bathurst, Blayney, Cabonne, Cowra, Forbes, Hilltops, Lachlan, Lithgow, Oberon, Orange, Parkes, Upper Lachlan and Weddin.

The exhibition is an opportunity to explore the passions, imagination and inspiration of the Central West creatives. All ranges of disciplines and media are eligible to be entered, including painting, drawing, photography, sculpture, ceramics, printmaking, video, textile and small-scale installation art.

**Central Belonging** celebrates what it means to be part of the vibrant 'Cowra and beyond' artistic cohort.

**Central Belonging** is supported by the **Cowra Regional Art Gallery Advisory Committee**. It is a non-acquisitive art prize in any subject and style and there is no theme. Artworks in the exhibition can be for sale and the public can vote for a favourite work. The Artist behind the winning artwork will be awarded \$1,000 from a private donor. Funded by the Art Gallery Trust, the winner of **People's Choice Award** will receive \$500. The judge of the main award is Bradley Hammond, Director of Orange Regional Gallery.

An entered artwork must have been completed 18 months prior to entering. It must have been in the continuous ownership of the Artist.

By completing the Entry Form the Entrant agrees to the Terms and Conditions of the **Central Belonging Art Award**.

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## TERMS AND CONDITIONS

### 1. ENTRY INTO THE PRIZE

1.1 The Artist as Entrant must be aged 18 years or over, and based in the local government areas listed below. They must be an Australian citizen or a permanent resident as at 5pm (AEST) of the closing date. Finalists may need to provide identification if requested.

Bathurst, Blayney, Cabonne, Cowra, Forbes, Hilltops, Lachlan, Lithgow, Oberon, Orange, Parkes, Upper Lachlan and Weddin.

1.2 The artwork submitted must be the original artwork of the Artist(s) submitting the Entry.

1.3 Entries must be the work of an individual creator or a collaboration. If a collaboration wins the **Central Belonging Art Award** or the **People's Choice Award**, the prize money is to be split between the collaborators. One person on behalf of the collaboration will be the Entrant contact.

1.4 All contemporary mediums and disciplines are eligible, including painting, drawing, photography, sculpture, ceramics, printmaking, video, textile and small-installation art.

**Central Belonging Art Award 2025 Terms and Conditions**

- 1.5 Cowra Regional Art Gallery has limited equipment to display technology-based work. Video artworks will be displayed on one screen with other finalist video artwork, unless the Artist provides their own screen. Artists selected with other forms of technology-based artwork will need to provide hardware/software to run the artwork. If technology is provided for display of artwork, it must have been tested and tagged within the last six months. Alternatively, if the technology has been purchased in the last twelve months, a copy of the receipt of purchase can be provided.
- 1.6 Entrants wishing to propose small-scale installation and technology-based artworks are strongly encouraged to call the Gallery with details of their proposed work prior to submitting their Entry to ensure that their mode of display if selected can be supported within the means of the Gallery.
- 1.7 To enter the **Central Belonging Art Award**:
- (a) Artists can submit up to three (3) artworks, completed within 18 months prior to entering. A separate Entry Form will need to be completed with each artwork Entry.
  - (b) All artworks entered into the **Central Belonging Art Award** must be available for display (for the duration of the exhibition) and can be for sale by the Gallery (see conditions of sale). An artwork already sold will not be eligible. An entered artwork sold after entering and prior to the selection of finalists, by the Artist or a third party will not be eligible and cannot be substituted.
  - (c) The Artist(s) of the winning artwork of the **Central Belonging Art Award** will receive \$1,000, which will be processed by Cowra Shire Council the week commencing 12 May 2025 (after the award announcement).
  - (d) The Artist(s) of the **Central Belonging People's Choice Award** will receive \$500, which will be processed by Cowra Council the week commencing 2 June 2025 (after the exhibition finishes).
  - (e) If the winner of the **Central Belonging Art Award** or the **Central Belonging People's Choice Award** is produced collaboratively by more than one Artist, the prize money remains the same and is to be split between all Artists. This will be paid to the Artist who completed the Entry Form and it is their responsibility to pass the shared payment(s) on to the other collaborators.
  - (f) All artworks entered must be within 150cm in any direction. Artworks to be hung on the wall must not exceed 20kg in weight.
  - (g) Only an artwork selected as a finalist for exhibition is to be delivered to the Gallery for the **Central Belonging** exhibition. A substitute for a selected artwork will not be accepted and no additional changes can be made after the submission is received. All Entry information submitted will be retained by the Cowra Regional Art Gallery for archival and promotional purposes.
  - (h) All expenses incurred in the submission of the Entry are the responsibility of the applicant.

## 2. ELIGIBILITY AND DISQUALIFICATION

- 2.1 The Artist as Entrant has the sole responsibility for ensuring that the artwork does not infringe another creator's copyright and intellectual property. Artworks by Indigenous artists are subject to Aboriginal laws with regards to the use of traditional designs.
- 2.2 Artists can enter up to three artworks. A separate Entry Form will need to be completed for each artwork entered.
- 2.3 Artists who are part of a collaborative may submit an Entry Form as an individual Artist on top of an Entry as part of a collaboration. This will be treated as two separate Artist identities.
- 2.4 If an Entrant submits further entries, only the first three Entries will be accepted and presented to the Selection Panel.

- 2.5 The Cowra Regional Art Gallery and Gallery Advisory Committee may, at its absolute discretion:
- (a) at any time refuse or exclude any Entry which does not comply with these Terms and Conditions;
  - (b) at any time revoke an Entrant's status as a finalist of the **Central Belonging Art Award** if the Entrant has provided false information and/or failed to comply with these Terms and Conditions.
- 2.6 The Cowra Regional Art Gallery Advisory Committee reserves the right to select an artwork as a finalist work in the exhibition prior to the EOI process for the purpose of using an image of the artwork to promote both the EOI and the upcoming exhibition. The pre-selected artwork and Artist will meet all the Terms and Conditions and be eligible for both the **Central Belonging** and **People's Choice Awards**.
- 2.7 An entered artwork must have been completed 18 months prior to entering. It must have been in the continuous ownership of the Artist.

### 3. SELECTION OF EXHIBITION FINALISTS AND JUDGING

- 3.1 All Entries submitted (with a completed Entry Form and support information) will be considered by the Selection Panel.
- 3.2 The Selection Panel is a **Central Belonging** project group that is part of the **Cowra Regional Art Gallery Advisory Committee**. The project group will select the finalist Entrants, whose artwork will be presented in the **Central Belonging** exhibition.
- 3.3 Entrants who are selected as **Central Belonging** finalists will be notified by email following the selection process and posted on the Cowra Regional Art Gallery website prior to the exhibition opening.
- 3.4 The judging of the **Central Belonging Art Award** will take place at the **Central Belonging** exhibition. The winner will be announced at the exhibition opening.
- 3.5 The judge of **Central Belonging Art Award** is Bradley Hammond, Director of Orange Regional Gallery.
- 3.6 The public visiting the exhibition will be encouraged to vote for their favourite artwork to decide the winner of the **People's Choice Award**. The public can submit a private ballot vote whilst visiting the exhibition at Cowra Regional Art Gallery. Only one vote is permitted per visitor.
- 3.7 The winner of the **People's Choice Award** will be announced online by Friday 6 June 2025.
- 3.8 The winning Artists of both awards will need to provide an invoice with an ABN or an invoice accompanied by a completed Statement by a Supplier Form.
- 3.9 The Selection Panel decisions are final and no correspondence will be entered into.

### 4. COPYRIGHT, MORAL RIGHTS AND PUBLICATION

- 4.1 The Artist(s) as Entrant agrees to grant Cowra Regional Art Gallery a non-exclusive licence to use the digital image(s) submitted with their Entry in any media including but not limited to electronic/digital, broadcasting, online and print media, for archival, catalogue, educational purposes and to promote the **Central Belonging Art Award**.
- 4.2 CRAG will photograph the exhibition. The Artist(s) as Entrant agrees to grant Cowra Regional Art Gallery a non-exclusive licence to reproduce the artwork submitted with their Entry in any media including but not limited to electronic/digital, broadcasting, online and print media, for archival, catalogue, educational purposes and to promote the **Central Belonging Art Award**.
- 4.3 Platforms and collateral used to promote the **Central Belonging Art Award** may include, but are not limited to CRAG exhibition webpages, CRAG brochures, CRAG and stakeholder social media accounts, invitation, catalogue, media releases, art and lifestyle magazines (such as Art Guide, Art Almanac and Art Collector), online art platform listings (such as ArtsHub), online tourist platforms and CRAG's Annual Report.
- 4.4 CRAG's photographs of the exhibition may be used to promote the Gallery and within Cowra Shire Council corporate documents such as Council's Annual Reports.

- 4.5 Cowra Regional Art Gallery and Cowra Shire Council will acknowledge the Artist where images are used for marketing. CRAG will use the image caption provided by the Artist(s) with regard to use of Entrant images. Social media tiles and online banners will acknowledge the Artist's name only.
- 4.6 CRAG will provide media companies with Media Releases that include images and image captions. The Artist(s) accepts that the media may attend the opening or the exhibition and filming or photography taken by the media and published/aired may not include acknowledgement of artworks.
- 4.7 By entering an Artwork into the **Central Belonging Art Award**, the Artist as Entrant agrees to indemnify the Cowra Regional Art Gallery, its staff, and/or agents and the Cowra Shire Council for any breach or infringement of copyright and warrants that artwork Entry does not infringe copyright, moral rights or other rights of a third party as set out in the Terms and Conditions of this Entry Form.
- 4.8 The Artist as Entrant agrees that the consents and attribution in this Entry Form regarding the images supplied are correct and they have the authorisation to allow them to be reproduced and /or cropped in any format on printed and social media platforms or in any media or press releases by the Cowra Regional Art Gallery.
- 4.9 The Artist as Entrant acknowledges that the consents in these Terms and Conditions are provided for the benefit of Cowra Regional Art Gallery and anyone authorised or licensed by them.

## 5. SALE OF AN ARTWORK AND PAYMENT

- 5.1 Finalist artworks selected for the **Central Belonging** exhibition can be for sale.
- 5.2 When a work is sold, 10% GST is payable by the Cowra Shire Council to the Australian Tax Office whether or not the Artist is registered for GST.
- 5.3 The sale price of an artwork must include the Gallery commission of 30%, which covers Cowra Shire Council's 10% GST liability.
- 5.4 When a work is sold and payment is received by the Cowra Regional Art Gallery the Artist will receive a statement from the Cowra Regional Art Gallery regarding the sale including the net amount in Australian dollars payable to the Artist. The Cowra Regional Art Gallery will pay the Artist the net amount within 30 days on receipt of an invoice from the Artist.
- 5.5 In the event that the Artist is represented by a commercial gallery or agent as stated on this Entry Form the said CRAG Gallery commission of 30% including GST will be split 50/50 with the said commercial gallery or agent if required/requested by the Artist as the Entrant.
- 5.6 The sale price (including the Gallery commission) will remain unchanged for the duration of the exhibition.
- 5.7 An artwork sold during the exhibition will not be released until the exhibition ends and full amount payable has been received by the Cowra Regional Art Gallery.
- 5.8 All costs for additional packaging and transit/freight relating to a sold artwork is the responsibility of the purchaser and/or Artist and may be added to the sale price as required.

## 6. EXHIBITION REQUIREMENTS FOR FINALISTS

- 6.1 Two-dimensional artworks must be ready for hanging with D-rings.
- 6.2 Two-dimensional artworks such as works on paper and photographs need to be framed.
- 6.3 Paintings can be unframed if on stretched canvases.
- 6.4 Other three-dimensional artworks that are wall hung such as sculpture and textile will need to have fixtures or D-rings to allow hanging.
- 6.5 All works where possible should have a label clearly marked with the Artist's name, the return address of the artwork, the title of the work as per the Entry Form (e.g. on the back of a painting or under a three-dimensional work, out of sight).
- 6.6 All freight and transportation costs are the responsibility of the Artist.



- 6.7 Small-scale installation works and technology-based artworks are eligible for entry, but Entrants are strongly encouraged to call the Gallery with details of their proposed work prior to submitting an Entry, to ensure that the mode display required if selected can be supported within the means of the Gallery.
- 6.8 Exhibition finalists will be notified by email and given instructions regarding the install requirements and dates for the delivery of their artwork to the Gallery and pick up of artwork at the end of the exhibition.

## 7. INSURANCE

- 7.1 Each Artist shall be responsible for maintaining their own insurance of their artwork during the period of delivery and return freight to and from the Gallery (including handling, damage and loss).
- 7.2 The Entrant agrees to indemnify the Cowra Regional Art Gallery, its staff, or agents, and the Cowra Shire Council against any loss or damage to their artwork during the exhibition period.

## 8. PRIVACY

The information requested in this Entry Form is required for the administration of the **Central Belonging Art Award 2024** and will only be used for this purpose (and where applicable for the ongoing administration of further **Central Belonging Art Awards** into the future).

## 9. INTERPRETATION OF THE TERMS AND CONDITIONS

In the event of a dispute regarding the interpretation of the **Central Belonging Art Award 2025** Terms and Conditions, the decision of the Director of the Cowra Regional Art Gallery and Gallery Advisory Committee shall be binding on all parties.

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## HOW TO ENTER

An Entrant must submit a completed **online Entry Form** with all mandatory fields correctly completed or an **emailed Entry Form** available from the Cowra Regional Art Gallery.

**Contact:** (02) 6340 2190 or [cowraartgallery@cowra.nsw.gov.au](mailto:cowraartgallery@cowra.nsw.gov.au).

**Closing Date for all entries is Monday 7 April 2025 at 11.59pm (AEST) 2025.**

**The following information must be provided with all entries:**

- The Entrant's ABN if applicable. (A statement by a Supplier may be required if not ABN registered).
- A high-resolution JPEG image of each artwork entered must be supplied as a 300dpi jpg file format (2 - 5 MB) and publication ready. An additional two high quality images of details of the artwork can also be supplied as for judging purposes.
- File names of each digital image submitted must include (in the following order):
  - the Entrant's practicing Artist name
  - the name of the submitted artwork, medium and size in cms (height x width) + the word 'detail' if not an image of the whole artwork.For example – Bob Jones. *Untitled* (detail), oil paint, 150cm (h) x 90cm (w)
- A description/statement (no more than 100 words) in reference to each artwork submitted
- The Entrants CV (optional)